



Planning & Network Advisory Committee (PNAC)
Meeting Minutes
Thursday, January 10, 2008 at 12:00 pm
1700 South Lamar, Large Training Room

Members Present: JoAn Baird, Alonzo Bradley, Joanna Cordry, Cecile DeWitt, Patrick Herndon, Wray Hooper, Alecia Little, Kimberly Littlejohn, Henry McMahon, Simone Schrott, Liz Shelby, Mary Pat Smith, Mark Vowell, Angie Wagner and Ludivina Zambrano.

Staff Present: Charles Harrison, Tommie Calfee, Marietta Noel, Iliana Gilman and Michelle Putman.

1. **Call to Order.** Meeting was called to order at 12:12 pm.

- A. **Introductions**

- Members introduced themselves.

- B. **Announcements**

- Lisa Quinn is back at ATCMHMR working in MIS.

Planned Living Assistance (PLAN) of Central Texas is having a fundraiser, Jazz in January, featuring Tina Marsh on January 24th held at Spiazio's at 6:00 pm. For more information contact info@planctx.org

2. **Approval of the Minutes from December 13, 2007.**

A motion was made to approve the minutes with the name Marty changed to Mary. The motion was seconded and approved.

3. **New business**

- A. **FY '09 Budget Calendar & Board of Trustees Guidance**

Charles Harrison handed out a draft of the Guidance Principles for Fiscal Year 2009 Budget Preparation which he will be submitting to the Board of Trustees. He asked PNAC members for their suggestions and comments. Members recommended that the wording for item #2 could be revised to read:

Budget for consumer-driven services reflecting choice, quality, access, best practices and best value (including family, significant others, and trained volunteers in treatment of consumers).

Members also asked if an additional principle could be added which would reflect consistency in services. One member suggested that the additional principal state the following:

Maximize consistency of qualified providers over time.

Mr. Harrison will incorporate these recommendations into the document he will be submitting to the Board of Trustees for approval.

Mr. Harrison commented that the PNAC would have more opportunities throughout the year to provide guidance to Austin Travis County Mental Health Mental Retardation Center regarding the budget and Network Development Plan.

Mr. Harrison distributed the Local Plan and Budget Development Calendar for Fiscal Year 2009. Members suggestions included to add dates to the calendar and to hold a forum for ATCMHMR employees, APD and Sheriff's department.

The discussion concluded with a Q&A.

B. Central Texas African American Family Support Conference (CTAAFSC)

Tommie Calfee discussed the CTAAFSC schedule and passed out a sign-up sheet for volunteers. Ms. Calfee will send out specific jobs to the group.

C. Network Development & Management Update (Marietta Noel)

Ms. Noel announced that Louise Lynch's update will be put on hold for this month and will be held during next month's meeting. Joanna Cordry will be sending out information for the Network & Development subcommittee's first meeting. According to by-laws, the PNAC needs a training subcommittee. Simone Schrott volunteered as the chair and Henry McMahon, Mark Vowell and Martin Harris volunteered serve on the subcommittee.

D. Advisory Committee Webpage (Marietta Noel)

Ms. Noel is still missing a few of the members' bios. She announced that pictures will be taken after the meeting if needed. Members made some corrections to the webpage; Ms. DeWitt's name was not capitalized on the 'W' and there was an extra M in ATCMHMR. Michelle Putman will update.

4. Citizen' Comments (3 Minute Limit)

Pat Herndon made a comment that the committee address the issues of the side effects from pharmaceuticals.

5. February & March Meeting Agendas (Marietta Noel)

Report from Network & Development Subcommittee
Network Development & Management Update – Louise Lynch
Budget – Charles Harrison

A. Quarterly Training: February Meeting

The committee voted to cancel February's training meeting so that members could attend the CTAAFSC.

6. Adjournment

Meeting was adjourned at 1:35

Liz Shelby, Chair

Michelle Putman, Recording Secretary