



Network Advisory Committee (NAC) Minutes

DATE: Friday, January 12, 2007
TIME: 12pm
PLACE: Large Training Room
1700 South Lamar Blvd.
Austin, TX 78704

MEMBERS PRESENT: JoAn Baird, Joanna Cordry, Wray Hooper, Alecia Little, Simone Schrott
STAFF PRESENT: Eric Blumberg, Deborah Delvalle, Charles Harrison, Keith Morris, Marietta Noel, Lisa Quinn
GUESTS PRESENT: Barbara Lewallen

- 1. Call to Order:** Meeting was called to order at 12:10pm.
- 2. Review of Minutes from November 30, 2006 Meeting:** Minutes were acceptable however no quorum was present.
- 3. Staff Liaison Report:** Marietta Noel reported the Board of Trustees approved the new NAC members: Linda Garnett, Alecia Little and Kim Littlejohn. Currently there are fifteen members of the committee, although not all are actively participating. Volunteer Coordinator Tommie Calfee will assist in the recruitment of new members. Members were encouraged to attend the upcoming Central Texas African American Family Support Conference. Interested parties may contact Tommie Calfee regarding volunteering at the conference.
- 4. New Business:**

Access to Services: Keith Morris, Director of Utilization Management and Deborah DelValle, Program Manager for Intake and the INN, provided information on the process clients would take to begin receiving services from the Center. The Intake department does next day walk-in appointments and the clients can call the Single Point of Entry to register for a next day appointment and explanation of the waiting list. This process allows for more people to be seen and decreases the amount of No Shows. Individuals will meet with an LPHA for a one hour assessment. Depending on the circumstances, the person will either begin receiving, be put on a waiting list or be referred to other community services. Current waiting list consists of approximately 450 people. A question and answer period followed.

Strategic Plan Update: Marietta Noel reported a guidance team was formed and are deciding on submitting an application for the Texas Performance Excellence Award. A timeline will be formulated in the near future. Consultants are working on implementing the input process from various local shareholders. Members suggested adding veterans, hurricane Katrina evacuees and the Red Cross to the list of contacts for community input.

FY08 Budget Calendar & Board of Trustees Guidance: Charles Harrison provided draft copies of the guidance principles and budget calendar. Information included changes made by the Citizens' Planning Advisory Committee (CPAC). Information is the same as brought to the committee is previous years and is used by staff as public input. Committee agreed with the changes proposed by the CPAC and did not suggest any additional changes.

Report of Nominating Committee: JoAn Baird reported the sub-committee tried to retain current officers for leadership continuity. Members voted to re-elect Joanna Cordry as Chair and Simone Schrott as Vice Chair. Position of 2nd Vice Chair will remain open and a vote will be taken at the February meeting.

5. Old Business:

Approved Bylaws: Committee approved the revised bylaws. Information will move onto the full Board of Trustees for final approval.

6. Recommendations/New Agenda Items: There were no recommendations.

Future Agenda Topics:

Access to Developmental Disabilities Services
Provider of Last Resort Update
Legislative Update
Intake Process for Child & Family Services
Election for 2nd Vice Chair

7. Board Communications: There were no Board Recommendations

8. Adjourned: Meeting adjourned at 1:30pm.

Joanna Cordry, Chair

Lisa M. Quinn, Recording Secretary